

Minutes
Meeting of December 1, 2020
Page No. _____

The Board of Mayor and Aldermen of the City of Waveland, Mississippi, met in Regular Session at the Waveland City Hall Boardroom, 301 Coleman Avenue, Waveland, MS. on December 1, 2020 at 6:30 p.m. to take action on the following matters of City business.

ROLL CALL

Mayor Smith noted for the record the presence, of Aldermen Burke, Richardson, Lafontaine and Piazza, also present City Clerk Mickey Lagasse (All via teleconference)

Absent from the Meeting City Attorney Malcom Jones.

MAYOR'S REPORT

Re:

Alderman Burke moved, seconded by Alderman Lafontaine to amend the agenda to hire Officer Michael Decell as a part-time Police Officer, pending passage of drug test and background check.

A vote was called for with the following results

Voting Yea: Burke, Richardson Lafontaine & Piazza

Voting Nay: None

Absent: None

Alderman Burke moved, seconded by Alderman Lafontaine to hire Officer Michael Decell as a parttime Police Officer, pending passage of drug test and background check.

A vote was called for with the following results

Voting Yea: Burke, Richardson Lafontaine & Piazza

Voting Nay: None

Absent: None

ALDERMEN'S COMMENTS

Re: Alderman Burke

- **The lighting of the town green and Christmas Caroling was canceled. This Sunday will be the Waveland Christmas Festival will be held Sunday December 6, 2020 and the Annual Golf Cart Parade is set for Saturday December 12, 2020.**

MAYOR'S COMMENTS

Re: There will be a Christmas Craft Fair on Coleman from 11 – 4 p.m. Saturday December 5, 2020.

ALDERMEN'S COMMENTS

Re: Alderman Richardson

- **Inquired about the date of the approval of the MLK Christmas**

Re: Alderman Lafontaine

Re: Alderman Piazza

PUBLIC COMMENTS

Re: Mr. Jim Meggett

Minutes
Meeting of December 1, 2020
Page No. _____

PLANNING AND ZONING – (EXHIBIT A)

Re: Michael Leger, 125 Market Street

Michael Leger, current owner of the property, to be known as 125 Market Street (not yet addressed. Legal Description; Parcel “B”, from the recently approved Re-subdivision of Tax Parcel 162R-0-10-106.000, is requesting a variance from the Rear Yard Setback Requirement of twenty-five (25) feet per Section 701.5 of the current Zoning Ordinance. The applicant is requesting a variance from the Rear Yard Setback to allow a twenty (20) foot Rear Yard Setback, requiring a variance of five (5) feet. The request is to allow the construction of a Single-Family Residence.

Commissioner Harris made a motion, seconded by Commissioner Adams to recommend approval of the variance of five-feet from the Rear Yard Setback Requirement in R-1 resulting in a Rear Yard Setback of twenty (20) feet. The Commission also found that the criteria for a variance as stated in Section 906.1 had been met. Commissioners Adams, Harris and Frater voted in favor of the motion. Chairman Meggett declared the motion approved.

Alderman Richardson moved, seconded by Alderman Lafontaine to follow the recommendation of the Planning and Zoning Commission, and approve the request as submitted.

A vote was called for with the following results

Voting Yea: Burke, Richardson Lafontaine & Piazza

Voting Nay: None

Absent: None

Re: Kearny Robert, 404 S. Beach Boulevard

Kearny Robert, owners of the property commonly known as 404 S. Beach Blvd; Legal Description; Part of Lot 42, 3rd Ward, City of Waveland, Hancock County, Mississippi; are requesting a Conditional Use as provided for in Section 302.16 and Section 906.3 of the current Zoning Ordinance. An accessory structure over five-hundred (500) square feet is considered a Conditional Use in R-1 Single Family Zoning District. The purpose of the request is to allow the applicant to construct an accessory structure of a One-thousand and fifty (1,050) square feet. The accessory structure will be used for storage of vehicles and yard equipment.

Chairman Meggett asked for a motion. Commissioner Harris made a motion, seconded by Commissioner Adams to recommend approval of the Conditional Use for an Accessory Structure of one-thousand and fifty (1,050) square feet and that the requested Conditional Use meet the criteria for a Conditional Use as stated in Section 906.3 in the current Zoning Ordinance. Commissioners Adams and Harris voted in favor of the motion, Commissioner Frater, as he previously stated was recusing himself from this case (see above for the reasons), Chairman Meggett also voted in favor of the motion. The motion was declared approved.

Alderman Burke moved, seconded by Alderman Lafontaine to follow the recommendation of the Planning and Zoning Commission, and approve the request as submitted.

A vote was called for with the following results

Voting Yea: Burke, Richardson Lafontaine & Piazza

Voting Nay: None

Absent: None

Re: Brent and Christie Morreale, 732 Faith Street

Minutes
Meeting of December 1, 2020
Page No. _____

Brent and Christie Morreale, owners of the property commonly known as 732 Faith Street, Parcel #137M-2-35-068.000; Legal Description: Lots 15 – 20, Block 92, BSL Land & Improvement Subdivision; are requesting a Re-Zoning from R-1 to R-2 for the subject property as required by Section 905 of the current Zoning Ordinance. Section 602.1(C) requires that Two-Family dwellings require eight thousand five hundred (8,500) square feet per unit per lot. Each lot has ten thousand and sixteen (10,016) square feet thus allowing one duplex on each lot if the re-zoning is approved. A recently approved Parcel Split with variances requires that the applicant request rezoning of both Parcel “1” and Parcel “2” (please see attached survey showing Parcel “1” and Parcel “2”). The purpose the requested Re-Zoning is to allow the applicant to construct one duplex (two-family dwelling) on each of the lots.

Chairman Meggett asked for a motion. Commissioner Harris made a motion, seconded by Commissioner Frater. Commissioner Adams voted no. Commissioner’s Harris and Frater voted yes. The Chairperson stated that the motion had carried.

Alderman Richardson moved, seconded by Alderman Lafontaine to follow the recommendation of the Planning and Zoning Commission, and approve the request as submitted.

A vote was called for with the following results

Voting Yea: Burke, Richardson Lafontaine & Piazza

Voting Nay: None

Absent: None

CONSENT AGENDA (a -l)

Alderman Burke moved, seconded by Alderman Lafontaine to approve the consent agenda as approved, with Item #d removed.

DOCKET OF CLAIMS

Re: Claims

- a. Approve the Docket of Claims paid and unpaid in the amount of \$716,463.29 dated December 1, 2020 as submitted. **(EXHIBIT B)**

**SOUTH MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT
(SMPDD)/COURT DEPARATMENT**

Re: New SMPDD hire Tanya Duenas for the Court Department

- b. Approve new hire Tanya Duenas at a rate of \$10.00 per hour, part under the SMPDD Grant Program. Tanya will start immediately in the Court Department and can work up to 29 hours per week for up to 7 months. Her primary duties will data entry, receiving payments and fines and other duties as outline through the court. The grant will pick up 100% of the cost, it is not a budgeted position and we do not expect position to continue after grant expires.
- ~~c. Authorize new hire _____ at a rate of \$10.00 per hour, part under the SMPDD Grant Program. New hire will start immediately in the Utility/Billing Department and can work up to 29 hours per week for up to 7 months. Her primary duties will data entry, receiving payments, opening accounts and other duties as needed. The grant will pick up 100% of the cost, it is not a budgeted position and we do not expect position to continue after grant expires.~~

**HOLIDAY SCHEDULE, CITY HALL/PERSONNEL/BUILDING
DEPARTMENT/PUBLIC WORKS/UTILITY DEPARTMENT/FIRE
DEPARTMENT/POLICE DEPARTMENT/RSVP**

Minutes
Meeting of December 1, 2020
Page No. _____

Re: Addition of Holidays to Schedule for FY 2021

- d. Add Thursday December 24, 2020 and Thursday December 31, 2020 to the annual holiday schedule, as proclaimed by Governor Tate Reeves. **(EXHIBIT C)**

BONDS/UTILITY DEPARTMENT/BUILDING DEPARTMENT

Re: Secure a bond for Makesi Willis, Hannah McCraney and Tanya Duenas

- e. Secure a Bond for Makesi Willis, Hannah McCraney, Tanya Duenas and the newly approved hire in the Utility Department. This will allow these employees to handle money and take payments.

STREETS DEPARTMENT/UTILITY DEPARTMENT/PERSONNEL

Re: Transfer Mr. Galloway from the Streets Department to the Utility Department

- f. Transfer Mr. Reion Galloway from the Street's Department to the Utility Department, effective November 30, 2020.

ADVERTISEMENTS/REQUEST FOR QUALIFICATIONS/ENGINEERING SERVICES

Re: Advertise for Request for Qualifications for Engineering Services related to Hurricane Zeta

- g. Advertise for Request for Qualifications (RFQ) to provide Engineering Services to design, bid and provide construction oversight for projects as they are related to Hurricane Zeta. This advertisement will cover all state and federal procurement guidelines for reimbursement.

ADVERTISEMENTS/REQUEST FOR QUALIFICATIONS/ENGINEERING SERVICES/WAVELAND MARINA PROJECT/MARINA PROJECT-WAVELAND/HURRICANE ZETA/

Re: Advertise for Request for Qualifications for Engineering services to provide design and bid services for Waveland Marina Project

- h. Advertise for Request for Qualifications (RFQ) for engineering services to provide design and bid services for the Waveland Marina Project. This will be paid for using Tidelands Funding through the DMR and will cover all state and federal procurement guidelines as related to future reimbursement.

STATE OF EMERGENCY/HURRICANE ZETA/ZETA-HURRICANE

Re: Continue State of Emergency for Hurricane Zeta

- i. Continue the State of Emergency for Hurricane Zeta.

STATE OF EMERGENCY/COVID-19/CORONAVIRUS

Re: Continue State of Emergency for Covid-19/Coronavirus

- j. Continue the State of Emergency for Covid – 19/Coronavirus.

AGREEMENTS/DELTA WATER, LLC/UTILITY DEPARTMENT

Re: Service Agreement with Delta Water, LLC for

- k. Approve a Service Agreement between The City of Waveland and Delta Water LLC, a Louisiana corporation. This is a multi-service task order contract and will be used to assist the Utility department with meter auditing and training services. **(EXHIBIT D)**

END CONSENT AGENDA

Minutes
Meeting of December 1, 2020
Page No. _____

- c. Alderman Lafontaine moved, seconded by Alderman Richardson to TABLE ~~Authorize~~ new hire _____ at a rate of \$10.00 per hour, part under the SMPDD Grant Program. New hire will start immediately in the Utility/Billing Department and can work up to 29 hours per week for up to 7 months. Her primary duties will data entry, receiving payments, opening accounts and other duties as needed. The grant will pick up 100% of the cost, it is not a budgeted position and we do not expect position to continue after grant expires.

A vote was called for with the following results

Voting Yea: Burke, Richardson Lafontaine & Piazza

Voting Nay: None

Absent: None

BIDS/DEBRIS REMOVAL/HURRICANE ZETA/ZETA-HURRICANE

Re: Name Custom Tree Care, Inc. for debris removal from Hurricane Zeta

Alderman Richardson moved, seconded by Alderman Piazza to approve naming Custom Tree Care, LLC as the lowest, best and most responsive quote for the removal of debris caused by Hurricane Zeta.

A vote was called for with the following results

Voting Yea: Burke, Richardson Lafontaine & Piazza

Voting Nay: None

Absent: None

CONTRACTS/NOTICE TO PROCEED/HURRICANE ZETA/ZETA-HURRICANE

Re: Approve Contract and Notice to Proceed with Custom Tree Care, Inc. Debris Monitor

Alderman Burke moved, seconded by Alderman Richardson to approve a contract and Notice to Proceed with Custom Tree Care, Inc. for the removal of debris caused by Hurricane Zeta and authorize the Mayor's signature thereon, contingent on attorney review. **(EXHIBIT E)**

A vote was called for with the following results

Voting Yea: Burke, Richardson Lafontaine & Piazza

Voting Nay: None

Absent: None

DEBRIS MONITORING/BIDS/HURRICANE ZETA/ZETA-HURRICANE

Re: Name Tetra Tech for Debris Monitoring

Alderman Burke moved, seconded by Alderman Lafontaine to approve naming Tetra Tech as the best, most responsive and most qualified quote for Debris Monitoring service.

A vote was called for with the following results

Voting Yea: Burke, Richardson Lafontaine & Piazza

Voting Nay: None

Absent: None

Minutes
Meeting of December 1, 2020
Page No. _____

**CONTRACTS/NOTICE TO PROCEED/DEBRIS MONITORING/HURRICANE
ZETA/ZETA-HURRICANE**

Re: Approve Contract and Notice to Proceed with Tetra Tech for the Debris Monitoring

Alderman Lafontaine moved, seconded by Alderman Burke to approve a Contract and Notice to Proceed with Tetra Tech for the monitoring of debris removal caused by Hurricane Zeta and authorize the Mayor's signature thereon, this is contingent on attorney review. **(EXHIBIT F)**

A vote was called for with the following results

Voting Yea: Burke, Richardson Lafontaine & Piazza

Voting Nay: None

Absent: None

ADJOURN

Re: Adjourn Meeting at 8:14 p.m.

Alderman Burke moved, seconded by Alderman Lafontaine to adjourn the meeting at 7:01 p.m.

A vote was called for with the following results

Voting Yea: Burke, Richardson Lafontaine & Piazza

Voting Nay: None

Absent: None

The foregoing minutes were presented to Mayor Smith on December 17, 2020.

James M. Lagasse
City Clerk

The Minutes of the Regular Meeting of December 1, 2020 have been read and approved by me on this, the 17th day of December, 2020.

Mike Smith
Mayor

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